

उच्च न्यायालय मध्य प्रदेश, मुख्यपीठ जबलपुर  
// सूचना //

क्रमांक B/3444/

जबलपुर, दिनांक 11/07/2022

माननीय मुख्य न्यायाधिपति महोदय के आदेशानुसार उच्च न्यायालय मध्यप्रदेश, मुख्यपीठ जबलपुर के समस्त चतुर्थ श्रेणी कर्मचारियों को सूचित किया जाता है कि उच्च न्यायालय मध्यप्रदेश, मुख्यपीठ जबलपुर तथा खंडपीठ इंदौर/ग्वालियर में चतुर्थ श्रेणी कर्मचारी से तृतीय श्रेणी जूनियर जूडिशियल असिस्टेंट के 9 पदों को विभागीय परीक्षा के माध्यम से भरा जाना है।

अतः उच्च न्यायालय मध्यप्रदेश, मुख्यपीठ जबलपुर के ऐसे पात्र/इच्छुक चतुर्थ श्रेणी कर्मचारी जो कि उच्च न्यायालय मध्यप्रदेश सेवा (भर्ती, सेवा की सामान्य शर्तें, आवरण, वर्गीकरण, नियंत्रण तथा अपील) नियम 2017 में शेड्यूल I में Ministerial Cadre के अनुक्रमांक 35 के अनुसार जूनियर जूडिशियल असिस्टेंट पद हेतु निर्धारित शैक्षणिक योग्यता एवं अनुभव पूर्ण करते हैं एवं परीक्षा में सम्मिलित होना चाहते हैं, अपनी शैक्षणिक योग्यता, तकनीकी योग्यता एवं अन्य योग्यता संबंधी दस्तावेजों सहित निर्धारित प्रारूप पर आवेदन कर दिनांक 25.07.2022 तक अनिवार्य रूप से इस रजिस्ट्री में प्रस्तुत करें।

संलग्न : विभागीय परीक्षा हेतु आवेदन पत्र का प्रारूप

(विकास चन्द्र मिश्रा)  
रजिस्ट्रार(प्रशासन)

पृष्ठांकन क्रमांक B/3445/

जबलपुर, दिनांक 11/07/2022

प्रतिलिपि :-

1. डिप्टी रजिस्ट्रार(प्रोटोकॉल ऑफिसर), उच्च न्यायालय मध्यप्रदेश, मुख्यपीठ जबलपुर(म.प्र.),
  2. सहायक प्रोटोकॉल ऑफिसर .....(समस्त), उच्च न्यायालय मध्यप्रदेश, मुख्यपीठ जबलपुर(म.प्र.),
- की ओर सूचना नोटिस बोर्ड पर वरसा करने एवं माननीय न्यायाधिपतिगण एवं समस्त अधिकारीगण के बंगलों में कार्यरत चतुर्थ श्रेणी कर्मचारी में परिवर्तित कराने हेतु

संलग्न : विभागीय परीक्षा हेतु आवेदन पत्र का प्रारूप

(विकास चन्द्र मिश्रा)  
रजिस्ट्रार(प्रशासन)

**चतुर्थ श्रेणी से तृतीय श्रेणी जूनियर जूडिशियल असिस्टेंट के पद हेतु विभागीय  
परीक्षा के लिये आवेदन पत्र का  
प्रारूप**

- |     |  |   |                                  |
|-----|--|---|----------------------------------|
|     |  | : |                                  |
| 1.  | आवेदित पद का नाम   | : | .....                            |
| 2.  | आवेदक/आवेदिका का नाम<br>एवं पदनाम  | : | .....                            |
| 3.  | पिता/पति का नाम  | : | .....                            |
| 4.  | जन्मतिथि<br>(दिनांक 30.07.2022 की स्थिति में)  | : | .....                            |
| 5.  | जाति<br>(अनारक्षित/अन्य पिछड़ा वर्ग/अनुजाति/अनुजनजाति).....  | : | .....                            |
| 6.  | शैक्षणिक योग्यता<br>(दस्तावेज संलग्न करें।)  | : | .....<br>.....<br>.....          |
| 7.  | तकनीकी योग्यता/अन्य योग्यता<br>(दस्तावेज संलग्न करें।)   | : | .....<br>.....                   |
| 8.  | अनुभव<br>(दस्तावेज संलग्न करें।)   | : | .....<br>.....                   |
| 9.  | वर्तमान पत्राचार का पता  | : | .....<br>.....<br>.....          |
| 10. | फोन/मोबाइल नंबर  | : | .....                            |
| 11. | आपराधिक प्रकरण संबंधी जानकारी<br>(यदि आपके विरुद्ध आपराधिक प्रकरण<br>दर्ज हो अथवा लंबित हो अथवा निराकृत<br>हुआ हो के संबंध में संपूर्ण जानकारी<br>अनिवार्य रूप से दें) | : | .....<br>.....<br>.....<br>..... |

**घोषणा**

मैं.....आत्मज/आत्मजा.....घोषणा करता/करती हूँ कि मेरे द्वारा दी गई उपरोक्त जानकारी सही है एवं मेरे द्वारा कुछ भी छिपाया नहीं गया है। यदि भविष्य में कोई जानकारी गलत/असत्य पाई जाती है, तो मेरी नियुक्ति स्वमेव निरस्त कर दी जावे।

स्थान :-

हस्ताक्षर एवं पदनाम

**HIGH COURT OF MADHYA PRADESH SERVICES (RECRUITMENT,  
GENERAL CONDITIONS OF SERVICES, CONDUCT, CLASSIFICATION,  
CONTROL AND APPEAL) RULES, 2017**

**(AMMENDED)**

In exercise of the powers conferred by clause (2) of Article 229 of the Constitution of India, the Chief Justice of the High Court of Madhya Pradesh, Jabalpur, makes the following Rules for regulating the recruitment, conditions of service, conduct, classification, control, and appeal with respect to the Officers and employees of the High Court of Madhya Pradesh.

**1. SHORT TITLE AND COMMENCEMENT:**

- i. These rules may be called “**High Court of Madhya Pradesh Services (Recruitment, General conditions of services, Conduct, Classification, Control and Appeal) Rules, 2017**”.
- ii. These Rules shall come into force from the date of their notification in the Madhya Pradesh Gazette.

**2. DEFINITIONS :**

In these Rules, unless there is anything repugnant in the subject or context-

- (a) '**Accounts Officer**' means the '**[Deputy Controller Accounts]** of the High Court.
- (b) '**Administrative Judge**' means the Administrative Judge or Judges nominated by the Chief Justice under Article 229 of the Constitution, at the Main Seat at Jabalpur and the Benches at Indore and Gwalior for disposal of such administrative matters as may be specified.
- (c) '**Appellate Authority**' means the authority as nominated under rule 17.
- (d) '**Appointing Authority**': Means
  - (i) the Chief Justice for all categories of posts in Class-I.

1. Subs. by Notification No. D-6143 Jabalpur, dtd. 20<sup>th</sup> September 2019, Publish in M.P. Rajpatra Pt. 4(Gia), dated 04<sup>th</sup> October 2019.

**SCHEDULE-I**

Sl. No.	Nomenclature	Number of the post	Classification	Scale of Pay	Educational / Technical qualification for direct recruitment	Age (in case of Direct Recruitment)	Appointing Authority	Mode of Selection/Promotion	In case of recruitment by promotion / deputation / transfer, grades from which promotion / deputation / transfer to be made	Composition of Departmental Promotion Committee
1	2	3	4	5	6	7	8	9	10	11
<b>JUDICIAL OFFICERS (HIGH COURT)</b>										
1	Registrar General	01	Class-I	70290-76450 (Own Pay Scale of Higher Judicial Service and Deputation Allowance as per Govt. policy)	---	---	Chief Justice	On deputation of Judicial Officer of Super Time Scale from the cadre of the Higher Judicial Service.	Judicial Officers of Super Time Scale from the cadre of the Higher Judicial Service	Chief Justice or Committee comprising Chairman, Secretary, Members
2	Principal Registrar (Exam. T.R.)	01	--- do ---	70290-76450 (Own Pay Scale of Higher Judicial Service and Deputation Allowance as per Govt. policy)	---	---	Chief Justice	By promotion from amongst Registrars or by deputation of Judicial Officers from the cadre of the Higher Judicial Service	Registrars or Judicial Officers from the cadre of the Higher Judicial Service	--- do ---
3	Principal Registrar (Vigilance)	01	--- do ---	70290-76450 (Own Pay Scale of Higher Judicial Service and Deputation Allowance as per Govt. policy)	---	---	Chief Justice	By promotion from amongst Registrars or by deputation of Judicial Officers from the cadre of the Higher Judicial Service	Registrars or Judicial Officers from the cadre of the Higher Judicial Service	--- do ---
4	Principal Registrar (Judicial)	01	--- do ---	70290-76450 (Own Pay Scale of Higher Judicial Service and Deputation Allowance as per Govt. policy)	---	---	Chief Justice	By promotion from amongst Registrars or by deputation of Judicial Officers from the cadre of the Higher Judicial Service	Registrars or Judicial Officers from the cadre of the Higher Judicial Service	--- do ---
5	Principal Registrar (For the Benches)	02	--- do ---	70290-76450 (Own Pay Scale of Higher Judicial Service and Deputation Allowance as per Govt. policy)	---	---	Chief Justice	By promotion from amongst Registrars or by deputation of Judicial Officers from the cadre of the Higher Judicial Service	Registrars or Judicial Officers from the cadre of the Higher Judicial Service	--- do ---
6	District (Inspection) Judge	03	--- do ---	70290-76450 (Own Pay Scale of Higher Judicial Service and Deputation Allowance as per Govt. policy)	---	---	Chief Justice	On deputation of Judicial Officers from the cadre of the Higher Judicial Service	Judicial Officers from the cadre of the Higher Judicial Service	--- do ---
7	Registrar	06	--- do ---	Own Pay Scale of Higher Judicial Service and Deputation Allowance as per Govt. policy	---	---	Chief Justice	On deputation of Judicial Officers from the cadre of Higher Judicial Service	Judicial Officers from the cadre of the Higher Judicial Service	--- do ---

1. Subs. by Notification No. D-6143 Jabalpur, dtd. 20<sup>th</sup> September 2019. Publish in M.P. Rajpatra Pt. 4(Ga), dated 04<sup>th</sup> October 2019.
2. Deleted by Notification No. D-6143 Jabalpur, dtd. 20<sup>th</sup> September 2019. Publish in M.P. Rajpatra Pt. 4(Ga), dated 04<sup>th</sup> October 2019.
3. Added by Notification No. D-6143 Jabalpur, dtd. 20<sup>th</sup> September 2019. Publish in M.P. Rajpatra Pt. 4(Ga), dated 04<sup>th</sup> October 2019.

Sl. No.	Nomenclature	Number of the post	Classification	Scale of Pay	Educational / Technical qualification for direct recruitment	Age (in case of Direct Recruitment)	Appointing Authority	Mode of Selection/Promotion	In case of recruitment by promotion / deputation / transfer, grades from which promotion / deputation / transfer to be made	Composition of Departmental Promotion Committee
1	2	3	4	5	6	7	8	9	10	11
					(iii) 1 year Diploma in Computer Application from an Institution recognized by the Govt of M.P.					
25	Personal Assistant (High Court - MPSJA)	68 (66+02)	--- do ---	9300-34800 + GP 3600	(i) Graduate from any recognized University. (ii) Shorthand Examination in English from a recognized Board of Shorthand and Typewriting Examination @ 80 words per minute. (iii) 1 year Diploma in Computer Application from the Institution recognized by the Government of Madhya Pradesh.	18-40 Not relaxable in any case beyond 45 years	Registrar General.	(i) By direct recruitment through competitive test. (ii) Qualified personnel of the High Court and of the Subordinate Courts may also be considered.	--	--- do ---
26	Personal Assistant (Hindi)	01	--- do ---	9300-34800 + GP 3600	(iv) Graduate from any recognized University. (i) Shorthand Examination in Hindi from a recognized Board of Shorthand and Typewriting Examination @ 80 words per minute. (ii) 1 year Diploma in Computer Application from an Institution recognized by the Government of Madhya Pradesh.	18-40 Not relaxable in any case beyond 45 years	Registrar General.	(i) By recruitment through competitive test. (ii) Qualified personnel of the High Court and of the Subordinate Courts may also be considered.	--	--- do ---
27	Stenographer	04	--- do ---	5200-20200 + GP 1900	(i) Graduate from any recognized University. (ii) English Shorthand exam passed with speed of 80 WPM from Board/Institution recognized by M.P. Government And (iii) Valid C.P.C.T. score card from M.P. Agency for Promotion of Information Technology (MAP-IT) or any other Agency/Institution recognized by the M.P. Govt. Or One year Diploma Course passed in Computer Application from Institution recognized by M.P. Govt.	18-40 Not relaxable in any case beyond 45 years	Registrar General.	By direct recruitment.	---	--- do ---
<b>MINISTERIAL CADRE</b>										
28	Administrative Officer (Judicial)	28 (27-01)	Class-II	9300-34800 + GP 4800	---	---	Registrar General.	By promotion on merit-cum-seniority basis/ By selection on the basis of departmental examination	Senior Judicial Assistant/	Committee comprising Chairman, Secretary, Members

Sl. No.	Nomenclature	Number of the post	Classification	Scale of Pay	Educational / Technical qualification for direct recruitment	Age (in case of Direct Recruitment)	Appointing Authority	Mode of Selection/Promotion	In case of recruitment by promotion / deputation / transfer, grades from which promotion / deputation / transfer to be made	Composition of Departmental Promotion Committee
1	2	3	4	5	6	7	8	9	10	11
31	Judicial Statistical Writer	03	--- do ---	9300-34800 - GP 3600	(i) Bachelor / Master Degree having Statistics as a Subject. (ii) Knowledge of Computer Application	---	Registrar General	By promotion on the seniority-cum-merit basis from amongst Judicial Assistant Or If necessary, by direct recruitment	Judicial Assistant	-- do --
32	Horticulturist	03	--- do ---	9300-34800 - GP 3600	Graduate in Horticulture or Graduate in Agriculture with specialization in Horticulture from any recognized University	18-35	Registrar General	By direct recruitment Or On deputation from Department of Horticulture, Government of Madhya Pradesh having requisite qualification.	Class III	-- do --
33	Assistant Accountant (MPSJA)	01	--- do ---	5200-20200 + GP 2800	Graduate from any recognized University and must have passed Accounts Training from Department of Treasuries and Accounts.	---	Registrar General	By promotion from amongst the Judicial Assistant having required qualification and experience of atleast 1 year in Account work Or By deputation of qualified person from Department of Treasuries and Accounts, Government of Madhya Pradesh	Judicial Assistant	-- do --
34	Judicial Assistant	158	--- do ---	5200-20200 - GP 2400		---	Registrar General	By promotion from amongst Junior Judicial Assistants on the basis of seniority-cum-merit.	Junior Judicial Assistant	-- do --
35	Junior Judicial Assistant (High Court + MPSJA)	429 (426-03)	--- do ---	5200-20200 + GP 1900	(i) Graduate from any recognized University. (ii) Passed Typewriting Examination in English and Hindi languages from any recognised Board of Shorthand and Typewriting Examination or Valid CPCT Score Card from Madhya Pradesh Agency for Promotion of Information & Technology (MAP-IT). (iii) 1 year Diploma in Computer Application from the institution recognized by the Government of Madhya Pradesh.	18-35	Registrar General	(a) By direct recruitment through competitive examination as may be prescribed by the Appointing Authority or by deputation of qualified personnel from the Establishment of District and Sessions Judges in the State to such extent as may be determined by the Chief Justice from time to time. (b) By promotion from amongst Class IV employees of	Class-IV	-- do --

Sl. No.	Nomenclature	Number of the post	Classification	Scale of Pay	Educational / Technical qualification for direct recruitment	Age (in case of Direct Recruitment)	Appointing Authority	Mode of Selection/Promotion	In case of recruitment by promotion / deputation / transfer, grades from which promotion / deputation / transfer to be made	Composition of Departmental Promotion Committee
1	2	3	4	5	6	7	8	9	10	11
								the Establishment to the extent of maximum 15% (not to be carried forward), subject to suitability and having requisite qualification		
36	Typewriter Mechanic  Note: This Post will merge in the cadre of Junior Judicial Assistants after the retirement of the present incumbent.	01	--- do ---	5200-20200 + GP 1900	Passed Higher Secondary Examination and Diploma in Concerned trade	18-35	Registrar General	By direct recruitment.	---	-- do --
37	P.B.X. Operator	03	--- do ---	5200-20200 + GP 1900	Passed Higher Secondary Examination and Diploma in Concerned trade	18-35	Registrar General	By direct recruitment.	---	-- do --
38	Care Taker  (High Court + MPSJA)	05 (04+01)	--- do ---	5200-20200 + GP 1900	(i) Graduate from the Recognized University and have passed Typewriting Examination in English and Hindi from any recognized Board of Shorthand and Typewriting Examination and possess knowledge of Computer Applications. (ii) Having diploma in House Keeping Or In case of Selection from amongst Class III employees of High Court of Madhya Pradesh, the employee be capable to supervise the work of Class IV Employees and to manage the work of Guest House. Or In case of selection from amongst Class IV employees, employee have passed Class 12th from recognized board and be capable to supervise the work of Class IV Employees and to manage the work of Guest House.	18-35	Registrar General	By direct recruitment or promotion.	Class-IV	-- do --
<b>TRANSLATOR</b>										
39	Administrative Officer (Judicial)	06 (One-third)	Class-I	9300-34800 + GP 4800	---	---	Registrar General	By promotion from amongst Senior Judicial Translator/ Examiner (Judicial)	Senior Judicial Translator /	Committee comprising Chairman, Secretary.